



**Meeting Minutes
Wednesday, November 19, 2008**

**Harbor Branch Oceanographic Institute
5600 US 1 North
Ft. Pierce, Florida 34946**

Chairwoman Nancy Blosser convened the meeting of the Florida Atlantic University Board of Trustees with the following members participating:

Trustees Scott Adams, Anthony Barbar, William Bryant, Abraham Cohen, Rajendra Gupta, Lalita Janke, Sherry Plymale, Eric Shaw, Robert Stilley, and Thomas Workman.

Absent: Trustees David Feder, Armand Grossman, and Rajendra Gupta.

The following university officials participated:

Mr. Frank T. Brogan, President; Mr. David Kian, General Counsel; Mr. Randy Goin, Chief of Staff & BOT Liaison; Dr. Ken Jessell, Vice President for Financial Affairs; Dr. Joyanne Stephens, Vice President for FAU's Broward Campuses; Ms. Gerri McPherson, Vice President for FAU's Treasure Coast Campus; and Dr. Dennis Hanisak, Director Center of Marine Ecosystems Health, HBOI.

I. Call to Order

Chairwoman Nancy Blosser convened the meeting at 10:19 a.m. Chairwoman Blosser introduced Dr. Dennis Hanisak to provide the official welcome to the BOT to Harbor Branch Oceanographic Institute in the absence of Dr. Shirley Pomponi. Trustee Sherry Plymale introduced Mr. James Sites, the new President of the Harbor Branch Oceanographic Institute Foundation.

II. Approval of the meeting minutes.

There was a motion to approve the minutes from the July 30, September 10, and the September 16, 2008 meetings by Trustee Lalita Janke. The motion was seconded by Trustee Thomas Workman. The motion passed unanimously.

III. Chair's Report

Chairwoman Blosser reviewed the activities she participated in and represented the BOT in which included:

- Provided greetings on behalf of the BOT at the President State of the University
- Attended the Board of Governors meeting held at the University of South Florida
- Attended the ribbon cutting for the Marlene and Harold Forkas Alumni Center
- Attended the Annual Business Leader of the Year Breakfast
- Provided greetings on behalf of the BOT at FAU's Talon Awards Ceremony
- Participated in FAU's Homecoming parade
- Served as Honorary Coach at FAU's Homecoming game
- Worked on the President's evaluation
- Met with David Gury, the Chair of Florida Atlantic University Foundation to discuss Presidential compensation
- Provided greetings on behalf of the BOT at the Treasure Coast Building dedication

VII. Approval of the 2009 BOT Meeting Schedule

There was a motion to approve the 2009 BOT Meeting Schedule by Trustee William Bryant. The motion was seconded by Trustee Anthony Barbar. The motion passed unanimously.

VIII. President's 2007-2008 Evaluation

A summary of President Frank Brogan's evaluation was distributed to the BOT. Chairwoman Blosser reviewed the evaluation process. At the October 22, 2008 committee meetings, President Brogan submitted a written self-assessment and evaluation for the past academic year. At the same time the BOT was directed to an online evaluation form to complete and give their perception of the President's performance for the past year. Chairwoman Blosser used her personal observations, the summary of the BOT input, as well as the President's review of his goals for the past academic year.

Ten of the thirteen trustees completed the online evaluation form not including the chair. Trustees were asked to rate President Brogan's performance on twenty nine topics and provide comments regarding:

- Academic management and leadership
- Performance of administrative duties
- Personal qualities

The evaluation was based on a 4.0 scale with 4.0 being the highest score possible. President Brogan earned

would be an appropriate way to acknowledge the BOT's pleasure with President Brogan's hard work. Trustee Scott Adams added that at a later date the BOT needs to revisit the topic of President Brogan's bonus and compensation package when economic times are better.

It is the BOT's desire to implement a way to recognize President Brogan for his work. Trustee Janke asked if there could be a reoccurring award for students instituted in President Brogan's name. Mr. Kian added that if the BOT would like to create a recurring award or acknowledgement it could be taken up in either the Committee on Academic and Student Affairs or the Audit and Finance Committee.

With no further discussion there was a motion by Trustee Lalita Janke to accept that the BOT have formed a resolution to recognize their appreciation for President Frank Brogan's hard work and dedication and refer to staff to determine whether there is anything else the BOT can do to acknowledge the President. The motion was seconded by Trustee Sherry Plymale. The motion passed unanimously.

IX. Old Business

There was no old business.

X. New Business

There was no new business.

XI. BOT Member Comments

Trustee Eric Shaw expressed appreciation to President Brogan for showing sympathy with the faculty and staff by declining the potential bonus. He also thanked the HBOI staff. Trustee Thomas Workman commented on the quality of the faculty and staff and added that the BOT will do what possible to provide financial assistance within means. Trustee Lalita Janke presented President Brogan with a letter of appreciation and sample of money from Iraq from George Hudson in the Surgical Division in Iraq as a result of the Any Soldier campaign. Trustee Robert Stilley reiterated that the BOT is aware of the need to raise salaries for faculty and staff and will do everything within their power to do so. He asked that the faculty and staff please recognized the financial restraints the BOT operates under. Trustee Sherry Plymale echoed Trustee Stilley's comments and thanked the board for coming to HBOI. Trustee Anthony Barbar commended the Chair, President, faculty, and staff for their hard work in supporting FAU.

XIII. Public Comments

Mr. Jim Sites thanked the BOT for a enabling the HBOIF to serve HBOI as a DSO. He gave a brief update on what the foundation have completed to date as far as potential land sales and fundraising efforts.

XIV. Adjournment

The meeting adjourned at 12:15 p.m.