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## Purpose

The Florida Atlantic University

1. As a subcommittee of the University Honors Council, advise the UUPC on curriculum for the University, including:
  - a. courses proposed
  - b. newly proposed programs.
2. As a council within the University Honors Council:
  - a. promote the development of the University Honors report of the Honors Council
  - b. oversee the implementation of the report of the Honors Council
  - c. encourage cooperation with the Florida Atlantic University Honors Council

## Membership

1. The Florida Atlantic University Honors Council shall be composed of the following members according to the approval of the University Honors Council:
  - a. Two members of the University Honors Council representing education at the undergraduate level:
    - i. The Wilkes College
    - ii. The Schriber College
    - iii. The Schriber College
  - b. One member representing education at the graduate level:
    - i. The College of Business Administration
    - ii. The College of Education
    - iii. The College of Health and Human Services
    - iv. The College of Liberal Arts and Sciences
    - v. The Lynn College
2. The Dean of the Wilkes College shall serve as the University Honors Council member *ex officio*, non-voting.
3. The presence of six of the members shall be required for the purposes of conducting business.
4. It is strongly recommended that the University Honors Council members be appointed by their respective administrative level.

## Operation

1. The chair of the University Honors Council will be elected from among the eleven voting members or one of the *ex officio* members.
2. The University Honors Council will have one regular meeting per month from September through April.
3. Additional meetings may be called by the chair of the University Honors Council or by one of the *ex officio* members.

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Honors

6. apply theories and principles to “real-life” situations
7. foster teamwork and collaboration both within and between groups and through the development of projects that bring students together more effectively by taking several different perspectives
8. promote learning outside the formal classroom through independent learning, internships, extended and supervised research, and other activities like.
9. provide opportunities for publication or presentation of student work where it may be reviewed and evaluated by professionals in the field
10. where appropriate, require students to present their work on a matter through established national or international forums

It is specifically recognized that honors courses may include other courses that support an upper-division honors program in addition to those outlined above. In such cases, the guidelines above should be regarded as general guidelines.

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4. **Honors-level enrichment** coursework, but with a minimum of three credit hours.
  - a. For instance, an upper-level course with a theme in greater depth than the standard of the honors track
    - i. Interdisciplinary
    - ii. Research and inquiry
    - iii. Leadership
    - iv. Service learning
    - v. Creativity, innovation
    - vi. Civic engagement
    - vii. Collaboration
    - viii. The unique and the common
    - ix. Other topics
  - b. For programs providing a thesis, a thesis is recommended (but not required) for a three-credit course.
  
5. **Capstone requirements** should be of the greatest degree possible.
  - a. In most cases, the capstone should be a thesis. Whenever possible,
    - i. The product should be written traditionally
    - ii. Of appropriate length for the work.
    - iii. Reviewed by a faculty member
    - iv. Discussed orally
    - v. Relevant to the discipline
  - b. Where a thesis is not required, a capstone may be an extended internship, a research project in the discipline and the thesis.
  - c. Upon completion of the capstone, students should e-file and submit both files electronically when grades are due. The capstone should be e-filed in the Digital Library by the student.
 

\* For the purposes of the capstone, the thesis should be filed as the "honors project."
  
6. **Departments that wish to offer an honors program** should
  - a. Have a complete program plan, including both the departmental and university components
    - i. A program syllabus, including a list of components and a timeline
    - ii. An indication of the resources needed for the proposed honors program, including supplies, resources, and personnel



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# College Department

Date:

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Please provide an abstract (150-200 words) of your honors project:

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TO BE SIGNED

I recommend that

be

Honors Project Director

Date:

Honors Project Director

(print name)

[digital@fau.edu](mailto:digital@fau.edu)

*Section 4. Work Flow for Upper-Division Honors Program Proposals*



## Guidelines for

**Purpose:** To provide a course for which enrollment

**Who Is Eligible:** An honors program having a cumulative GPA of 3.25

**Who Is Eligible to Offer:** Offered by full-time instructors

**Definition:** An honors compact is an instructor that, under the enhancement of a course, provides an enhanced experience in a manner that earns credit at Florida Atlantic University.

An honors compact is an

**Mission:** The student an order to ensure that the in a non-honors section culminate in a specific “

**Requirements:** The student outside of class time during “product”; 2) that it should 3) that the compact’s product that it will culminate in

**An honors compact is:**

- intended primarily either the University program.
- a method by which enhanced through honors themes:
  - Interdisciplinary
  - Research
  - Leadership
  - Service
  - Creativity

- Civic engagement
- Collaboration
- The unique setting of southeastern Florida
- Other topics appropriate to the individual

### Procedure

1. As soon as possible, and **ideally** no later than the semester, the student will submit to the University a) a copy of the course syllabus (with the potential major topics highlighted); and b) a completed Honors Compact form, which both the student and the instructor will sign.
2. The University Honors Director will review the application and the student's GPA as soon as possible and will notify the student and the instructor whether the honors compact has been approved or revised.
3. The instructor will then notify the University Honors Director if not an honors compact has been successfully completed. **the last official day of final examinations for any course.**
4. The University Honors Director or for the UHP student, the Undergraduate Studies Dean's designee will provide a list of all successfully completed honors compacts **that grades are due in the registrar's office.**
5. Any appeals involving an honors compact should follow the normal procedure (as detailed in the Code of Academic Integrity). The Chair of the University Honors Council may be consulted for the appeals process. Normal university deadlines for all grade

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**TO BE COMPLETED BY THE INSTRUCTOR (AFTER THE DUE DATE FOR THE COMPACT HAS BEEN REACHED)**

The student  has  has not successfully completed this Honors Compact by the date on which all requirements were due.

Instructor's Signature \_\_\_\_\_

Instructor's Name \_\_\_\_\_

Date \_\_\_\_\_